

## Standardized Operating Procedure (SOP)

Effective 01/01/2025

As per New York State law, NextHome Finest First adheres to the following Standardized Operating Procedure (SOP) for all prospective homebuyers:

### 1. Identification Requirement

All prospective homebuyers need not provide government-issued identification before initiating the homebuying process or property showings unless required by property owner or third party source.

### 2. Exclusive Broker Agreement

NextHome Finest First requires all buyers to sign an exclusive broker agreement in accordance with the National Association of Realtors (NAR) requirements.

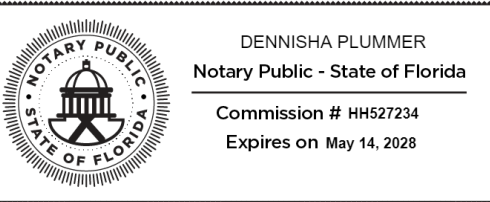
### 3. Mortgage Pre-Approval

Mortgage pre-approval is not required prior to showing properties to prospective buyers. However, obtaining pre-approval is strongly recommended to streamline the homebuying process.

For further inquiries or assistance, please contact us at:  
Broker@NextHomeFinestFirst.com



01/17/2025



State of Florida

County of Palm Beach

This foregoing instrument was acknowledged before me by means of online notarization, this 01/17/2025 by Lane Clark.

Personally Known OR  Produced Identification

DRIVER LICENSE

Type of Identification Produced \_\_\_\_\_

Online Notary

Notarized remotely online using communication technology via Proof.

