



STANDARD OPERATING PROCEDURE

FOR PURCHASERS OF REAL ESTATE ACCORDING TO REAL PROPERTY LAW §442-H

RE/MAX Plus (the "Broker") is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licenses and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's location(s).

Please be advised that while we do recommend that prospective homebuyer(s) be willing and consider: (1) providing identification, (2) entering into an exclusive brokerage agreement, and (3) obtaining a written pre-approval for a mortgage loan before looking at potential homes for purchase, RE/MAX Plus (the "Broker"):

- **"DOES NOT REQUIRE" PROSPECTIVE BUYER CLIENTS TO SHOW IDENTIFICATION BEFORE SHOWING PROPERTIES TO PROSPECTIVE HOMEBUYERS.**
- **"DOES NOT REQUIRE" PROSPECTIVE BUYERS TO SIGN AN EXCLUSIVE BUYER BROKER AGREEMENT BEFORE SHOWING PROPERTIES TO HOMEBUYERS.**
- **"DOES REQUIRE" PROSPECTIVE BUYERS TO SIGN EITHER AN EXCLUSIVE OR NON-EXCLUSIVE BUYER AGENCY COMPENSATION AGREEMENT BEFORE SHOWING PROPERTIES TO HOMEBUYERS.**
- **"DOES NOT REQUIRE" PROSPECTIVE BUYERS TO OBTAIN PRE-APPROVAL FOR A MORTGAGE LOAN / PROOF OF FUNDS BEFORE SHOWING PROPERTIES TO HOMEBUYERS.**

Although RE/MAX Plus may not require such information, a seller of real estate may need this information before showing the property and/or as part of any purchase offer.

Acknowledgement of RE/MAX Plus Broker/Owner

By: _____ Date: _____

The foregoing document was acknowledged before me this ____ day of _____ by _____ who personally appeared, who proved to me based on satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) or the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

Notary Signature: _____